|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Campus Visits** | | | | |
|  |  | **Junior and Senior students are allowed 2 exempt absences each year for college/technical school visitations. (These absences do not count against the student's 10 excused absences each semester, as long as the student follows the proper procedure, as outlined below.)**  **Visitation arrangements need to be made through the counselor’s office. Proof of attendance needs to be provided to the office upon return from the visit. Without proof, it will be considered an unexcused absence. Notification needs to be given in advance (through counselor and parent call/note to the EHS office), a makeup slip must be signed by all teachers, and homework needs to be completed before you go.**  **It is important to let the school know you are coming well in advance so they can arrange to have staff and faculty available for your visit. The best dates for visiting a college or tech school are usually when the school is having a special visit day. On these days the college/tech school will have representatives from different departments available to meet with you and many times they will host special events for prospective students to get a feel for the campus and student life. These visit days can usually be found on the college/tech school's website or by calling the school's admissions office.**  **See Miss Bogue for assistance finding campus visit dates and setting up campus visits!** |  |  |

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, certify that\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**(Post-Secondary Rep) (Student)**

**visited the campus of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on**

**(Post-Secondary Institution Name)**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ from \_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_.**

**(Date) (Start time) (End time)**

**Post-Secondary Rep Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Representative’s Title/Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**